

## Early Years Entitlement Funding Policy

Trull Saplings Preschool are in receipt of Early Years Entitlement Funding for three and four year olds; this will be available from the term after the child's third birthday.

- The Preschool are also eligible to receive funding for 2 year olds that meet the eligibility criteria. They are eligible on the date stated on their acceptance letter. Please visit the Somerset County Council website to check the criteria of eligibility. Funded 2 year olds are entitled to 570 hours from the date the child becomes eligible until the end of the funding period in which the child turns 3.
- The Universal entitlement is available to all children the term following their third birthday. The 570 hours are available until the end of the funding period in which the child turns four and another 570 hours are available until the end of the funding period in which the child turns five.
- Somerset County Council will fund these 570 hours which may be claimed from up to three settings. Payments are made directly to the Preschool.
- The hours are divided up into three terms:
 

▫ Autumn 1 Sept – 31 Dec	225 hours
▫ Spring 1 Jan – 31 Mar	165 hours
▫ Summer 1 Apr – 31 Aug	237.50 hours
- If you try to claim the maximum in each funding period, you will run of hours as this comes to more than 570. The Preschool Business Manager will discuss hours with you before claiming.
- The Preschool accept the 30 hour funding entitlement, this is called the extended entitlement which is available for all three and four year olds whose parents have applied for and been successful in receiving an active eligibility code from the Inland Revenue. This entitles those children to an additional 570 hours over the year.
- A 30 hour extended entitlement consent form must be completed by the parent before Preschool can make a claim for the extended funding.
- A copy of the child's birth certificate as well as a Child Registration form (which includes the child's address) must be submitted to Preschool. Preschool will forward this onto Somerset County Council. Preschool cannot obtain funding until these are received.
- Please inform Preschool if your child is attending another setting, please provide setting name and telephone number. The Business Manager can contact that provider and obtain information about funding, Preschool will also share information relating to your child's development. Please refer to **Sharing Information Policy**.
- A parent declaration form will need to be completed with the hours for that funding period and require a signature, once returned the parent will receive a scanned copy of this form for their records
- If you wish to increase or decrease your hours in a funding term please talk to Preschool's Business Manager so that this can be arranged. A new parent declaration form will need to be completed and signed. If a reduction in hours is required the parent will need to give 4 weeks' notice, please refer to **Cancellation Policy**
- If your child's hours exceed the EYE funding then you will be invoiced at our hourly rate of £4.90 per hour for 2 year olds and £4.40 for 3+ year olds. Please refer to our **Fees Policy**.

- All information on your child and your personal details are completely confidential. Please refer to our **Privacy Policy**

#### **Linked Policies**

Our early years entitlement funding policy links directly to the following other policies within our setting:

- Admission policy
- Cancellation policy
- Confidentiality policy
- Fees policy
- GDPR policy
- Privacy policy
- Sharing information policy